

FORWARD PLAN OF KEY DECISIONS

Prepared by Cllr D P Holley
Date of Publication: 16 April 2004
For Period: 1 May 2004 to 31 August 2004

Membership of the Cabinet is as follows:-

Councillor D P Holley - Leader of the Council	Grange House Raveley Road Woodwalton Huntingdon PE28 5YX Tel: 01487 773639 E-mail: Derek.Holley@huntsdc.gov.uk
Councillor I C Bates - Deputy Leader of the Council and Executive Councillor for Housing	4 Church End Hilton Huntingdon PE28 9NJ Tel: 01480 830250 E-mail: Ian.Bates@huntsdc.gov.uk
Councillor Mrs K P Gregory – Executive Councillor for the Environment	63 Milton Avenue Eaton Ford St Neots PE19 7LH Tel: 01480 356710 E-mail: Pat.Gregory@huntsdc.gov.uk
Councillor R L Clarke - Executive Councillor for Service Delivery	5 Hall Close Little Paxton St Neots PE19 6QS Tel: 01480 388952 E-mail: Robert.Clarke@huntsdc.gov.uk
Councillor Mrs J Chandler – Executive Councillor for Leisure	28 Beech Drive St Ives Cambs PE27 6UB Tel: 01480 388925 E-mail: Jean.Chandler@huntsdc.gov.uk
Councillor L M Simpson – Executive Councillor for Resources & Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: Mike.Simpson@huntsdc.gov.uk
Councillor N J Guyatt – Executive Councillor for Planning Strategy	6 Church Lane Stibbington Cambs PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntsdc.gov.uk

Councillor T V Rogers – Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: Terence.Rogers@huntsdc.gov.uk
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Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting the Senior Democratic Services Officer, Mrs Helen Taylor on 01480 38808 or E-mail: Helen.Lack@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated ***
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at http://www.huntsdc.gov.uk/central_serv/Documents/Petitions%20leaflet.pdf or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (Cllr)	Relevant Overview & Scrutiny Panel
Disabled Facilities Grants	Cabinet	22 Apr 2004	Housing Strategy 2004-2007 Letter from Head of Housing at Government Office for the Eastern Region	Steve Plant, Head of Housing Services Tel No 01480 388240 or e-mail Steve.Plant@huntsdc.gov.uk		I C Bates	Service Delivery and Resources
Community Park, Huntingdon	Cabinet	22 Apr 2004	Oxmoor Action Plan Community Land Use an Open Space Strategy for Oxmoor	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk and Peter Jones, Head of Community Services, Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk	Community Consultation November 2003 – March 2004	Mrs J Chandler	Planning and Finance/ Service Delivery and Resources

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13 Cromwell Road, St Neots	Cabinet	22 Apr 2004	Previous Cabinet Papers - 10.7.03	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources
Waste PFI - Contract Governance Issues	Cabinet	22 Apr 2004	Proposals from Joint Member Board	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk		Mrs K P Gregory	Service Delivery and Resources
Grant Aid to Voluntary Organisations and Service Level Agreements	Executive Members for Finance and for Leisure	22 Apr 2004	None.	Dan Smith, Community Initiatives Manager Tel No 01480 388377 or e-mail Dan.Smith@huntsdc.gov.uk		T V Rogers/ Mrs J Chandler	Planning and Finance/ Service Delivery and Resources
North Ramsey Interim Policy Guidance	Cabinet	22 Apr 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn @huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
PFI Waste Management Update	Cabinet	22 Apr 2004	CCA Waste Forum Minutes Outline Business Case for PFI Bid	Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk	Members Seminar: Late Jan/early Feb	Mrs K P Gregory	Service Delivery and Resources
Anti-Social Behaviour Strategy	Cabinet	22 Apr 2004	ODPM/Home Office Together Programme	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Overview and Scrutiny Panel	Mrs K P Gregory	Planning and Finance

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Social Housing Grant for Affordable Housing	Cabinet	6 May 2004	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk		I C Bates	Service Delivery and Resources
Local Development Scheme	Cabinet	6 May 2004	None.	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael,Bingham@huntsdc.gov.uk	Draft consultation work Go-East	N J Guyatt	Planning and Finance
Draft Princes Street Urban Design Framework and Pathfinder House Urban Design Framework	Cabinet	6 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard Probyn@huntsdc.gov.uk and Steve Ingram, Development Control Manager Tel No 01480 388400 or e-mail Steve.Ingram@huntsdc.gov.uk	Approval for consultation	N J Guyatt	Planning and Finance
Office Accommodation	Cabinet	6 May 2004	None.	Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk	Members' Advisory Group	D P Holley	Service Delivery and Resources/ Planning and Finance
Conservatories - Supplementary Planning Guidance	Cabinet	6 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
Chequer's Court Development Framework	Cabinet	6 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388340 or e-mail Richard.Probyn@huntsdc.gov..uk	Churchmanor (the development of Phase 2 of Chequer's Court) Sainsbury's	N J Guyatt/ Mrs K P Gregory	Planning and Finance

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St Ives Residential Allocations Design Frameworks and Gap Study	Cabinet	6 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
Anti-Social Behaviour Act	Cabinet	6 May 2004	None.	Mrs Elizabeth Wilson, Director of Operational Services Tel No 01480 388301 or e-mail Elizabeth.Wilson@huntsdc.gov.uk		Mrs K P Gregory	Planning and Finance
CCTV Review	Cabinet	27 May 2004	Consultants Report	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	N/a	Mrs P Gregory	Service Delivery and Resources
Customer First - Staffing and Recruitment Strategy	Cabinet	27 May 2004	Customer Service Strategy	Matt Hinton, Business Analyst Tel No 01480 388196 or e-mail Matt.Hinton@huntsdc.gov.uk and Chris Hall, Customer First Programme Manager, Tel No 01480 388055 or e-mail Chris.Hall@huntsdc.gov.uk	Chief Officers Management Team/ Corporate Strategic Advisory Group/ Customer First Programme Board	L M Simpson	Service Delivery and Resources
Customer First - Funding Request 1: Revenue Spending for the lease of Speke House	Cabinet	27 May 2004	Previous Cabinet Papers - 4.3.04 Customer Service Strategy	Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer Survey during development of Customer Service Strategy/ People and Facilities Project Board	L M Simpson	Service Delivery and Resources

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Customer First - Terms of the Agreement for the Leasing of Speke House	Cabinet	27 May 2004	Contact Centre Location Paper Customer Service Strategy	Matt Hinton, Business Analyst Tel No 01480 388196 or e-mail Matt.Hinton@huntsdc.gov.uk and Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Chief Officers Management Team Corporate Strategic Advisory Group Customer First Programme Board	L M Simpson	Service Delivery and Resources
Office Accommodation - Approval of Consultants	Cabinet	27 May 2004	Tender documentation brief for consultants	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk		D P Holley	Service Delivery and Resources/ Planning and Finance
St Neots Conservation Area Character Statement	Cabinet	27 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
Ramsey Conservation Area Statement	Cabinet	27 May 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decisions	N J Guyatt	Planning and Finance
Best Value Performance Plan/Update of Corporate Plan***	Cabinet	24 Jun 2004	Draft BVPP Corporate Plan	Ian Leatherbarrow, Head of Policy Tel No 01480 388005 or e-mail Ian.Leatherbarrow@huntsdc.gov.uk	Draft BVPP circulated to all households in March Overview and Scrutiny Panels	D P Holley	Service Delivery and Resources and Planning and Finance

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Public Conveniences - Agency Arrangements and Future Programme***	Cabinet	24 Jun 2004	None.	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Budget/Priorities Consultation	R L Clarke	Service Delivery and Resources
Customer First Funding Request 2: Capital Funding for hardware/software required to link to Cambridgeshire Direct	Cabinet	24 Jun 2004	Previous Cabinet Papers - 4.3.04 Customer Service Strategy	Chris Hall, Customer First Programme Manager Tel No. 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer Survey during development of Customer Service Strategy/ Technical Infrastructure Project Board	L M Simpson	Service Delivery and Resources
LTP Annual Progress Report	Cabinet	24 Jun 2004	Local Transport Plan	Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk	Consultation undertaken by Cambridgeshire County Council	N J Guyatt	Planning and Finance
Staff Travel Plan	Cabinet	24 Jun 2004	Car Parking Strategy/Staff Travel Plan March 1999	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Staff Survey	N J Guyatt	Planning and Finance
Financial Forecast***	Cabinet	15 Jul 2004	Report	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panel (Planning and Finance)	T V Rogers	Planning and Finance
Land at Parkway, Hinchingsbrooke***	Cabinet	15 Jul 2004	Previous Cabinet Papers - 15.11.01	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources

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Asset Management Plan***	Cabinet	15 Jul 2004	Previous Cabinet Papers - 10.7.03	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources
Oxmoor Property Implications***	Cabinet	15 Jul 2004	Previous Cabinet Papers - 29.1.04	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk		L M Simpson	Service Delivery and Resources
Car Parking Strategy - Delivery Programme***	Cabinet	15 Jul 2004	None.	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Budget/Priorities Consultation	N J Guyatt	Planning and Finance
Highways Agency - Termination***	Cabinet	15 Jul 2004	Existing Agency Agreements - Notice of Termination	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk		R L Clarke	Service Delivery and Resources
Critical Ordinary Watercourses***	Cabinet	15 Jul 2004	Letter from Environment Agency	Chris Allen, Project and Assets Manager Tel No 01480 388380 or e-mail Chris.Allen@huntsdc.gov.uk		Mrs K P Gregory	Planning and Finance
BVR - Access to Services	Cabinet	15 Jul 2004	None.	Ian Leatherbarrow, Head of Policy Tel No. 01480 388005 or e-mail Ian.Leatherbarrow@huntsdc.gov.uk		L M Simpson	Planning and Finance
Trade Waste Collection Services - Proposed changes to delivery arrangements	Cabinet	15 Jul 2004	None.	Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk	Service Users/ Private Sector Companies	R L Clarke	Service Delivery and Resources

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Waste PFI Procurement Issues	Cabinet	15 Jul 2004	None.	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	DEFRA Decision Report of Officer Working Party	Mrs K P Gregory	Service Delivery and Resources
Customer First - Funding Request 3: Appointment of Contact Centre Management and 1 or 2 Support Staff	Cabinet	15 Jul 2004	Previous Cabinet Papers - 4.3.04 Customer Service Strategy	Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer Survey during development of Customer Service Strategy/ People and Facilities Project Board	L M Simpson	Service Delivery and Resources
New A14	Cabinet	15 Jul 2004	Chumms Final Report	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk		N J Guyatt	Planning and Finance
West of Town Centre Progress Report	Cabinet	15 Jul 2004	None.	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or e-mail Richard Probyn@huntsdc.gov.uk		N J Guyatt	Planning and Finance
Ramsey Area Action Plan	Cabinet	15 Jul 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Ramsey Area Partnership	N J Guyatt	Planning and Finance

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Revision of Conservation Area Boundaries for Huntingdon/ Godmanchester/St Ives/Houghton & Wyton/Hemingford Grey	Cabinet	15 Jul 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation, post decision	N J Guyatt	Planning and Finance